



This module enables the candidate to understand the main concepts underlying digital images and to use an image editing application to enhance images, apply effects, and prepare an image for printing and publishing.

On completion of this module the candidate will be able to:

- Understand the main concepts of using digital images; understand graphic format options and colour concepts.
- Open an existing image; save an image in different formats; set image file options.
- Use built-in options, such as displaying toolbars, palettes, to enhance productivity.
- Capture and save an image; use various selection tools; manipulate images.
- Create and use layers; work with text; use effects and filters; use drawing and painting tools.
- Prepare images for printing or publishing.

### WHAT ARE THE BENEFITS OF THIS MODULE?

- Can be applied to a range of image editing software from professional packages to 'freeware'.
- Certifies best practice in basic digital image editing.
- Provides a solid grounding in working with digital images.
- Developed with input from computer users, subject matter experts, and practising computer professionals from all over the world. This process ensures the relevance and range of module content.

### HOW DO I GET STARTED?

To find out more about this module and to locate your nearest accredited test centre, please visit [www.ecdl.org/programmes](http://www.ecdl.org/programmes).

### SYLLABUS OUTLINE

CATEGORY	SKILL SET
Imaging Concepts	<ul style="list-style-type: none"> <li>• Digital Images</li> <li>• Graphic Formats</li> <li>• Colour Concepts</li> </ul>
Image Capture	<ul style="list-style-type: none"> <li>• Capturing Images</li> </ul>
Using the Application	<ul style="list-style-type: none"> <li>• Image Creation</li> <li>• Settings</li> <li>• Enhancing Productivity</li> </ul>
Working with Images	<ul style="list-style-type: none"> <li>• Selection</li> <li>• Image Manipulation</li> <li>• Layers</li> <li>• Text</li> <li>• Effects and Filters</li> </ul>
Drawing and Painting	<ul style="list-style-type: none"> <li>• Drawing Tools</li> <li>• Painting Tools</li> </ul>
Prepare Outputs	<ul style="list-style-type: none"> <li>• Setup</li> <li>• Print</li> </ul>

